

Job Description

	Children's 0 – 5 Ministry Leader
Reporting to:	Head of Family Discipleship (Vicar in absence)
Direct reports:	Volunteers / Parents
Location:	St Mary's Church, Reigate, Surrey, RH2 7RN
Employment basis:	Term-time / 20hrs week including Sundays

Job Purpose

To oversee the care and discipleship of children aged 0 – 5 through Sunday Groups, Tot's Praise and other opportunities.

Key responsibilities

As a member of the staff team, under the overall leadership of the Vicar, the key responsibilities will be to:

- Oversee St Mary's work with children aged 0-5 and to see this work flourish, grow and be shared
- Line manage volunteers on Sunday (Creche / Totzone / Sparklers / Fireworks) and Monday mornings (Tot's Praise)
- Ensure that St Mary's connects with people at all stages of our discipleship pathway including those not attending church through ventures such as our Friday toddler group
- Support the central role of parents as key disciplers of their own children, enabling learning, reflection and growth

Other responsibilities

- Developing Leaders
Recruiting, training and developing leaders for the children's teams (0-5)
- Preparing resources
Helping children to understand and learn the biblical story
- Participating in our worship and life in the Spirit
Enabling children to engage in worship on Sunday and Monday mornings and being involved in all age worship
- Supporting accessibility and inclusion
Working with others in the Additional Needs Team to help us support and include children and families with additional needs.

- Running sessions, events and activities
Working with the other staff and volunteers to produce and run sessions on Sundays and mid-week that help to disciple our children.
- Developing links with the Parish School
Supporting the local church school in creating a stronger culture of discipleship, prayer and worship and assisting with assemblies as required
- Sharing the vision
Widening our impact as a church within Reigate and further afield as we seek to play a part in the growth of the discipleship vision locally, regionally, nationally, and overseas and participating in the life of the Deanery and wider Diocese supporting the Diocesan Vision of 'Hearts on Fire'.
- Keeping children and young people safe
Implementing and maintaining the safeguarding policies of the church and making sure that the Children's Teams (0-5) are fully trained and equipped in this regard.

Hours

- 20 hours a week including:
 - Sundays – organising resources, briefing & supporting teams, and delivering sessions (generally 5 hours)
 - Mondays (Tot's praise)
 - Tuesdays (Staff Admin meeting)
 - Wednesdays (Jigsaw – focus on Mums and babies)
 - Friday Toddler Group

Term-time only – 39 weeks

Details for submitting application

- Return CV and covering letter by email to catherine.farrow@stmaryreigate.org
- For an informal confidential discussion about the role contact Nigel (Associate Vicar) via the Switchboard (01737) 221100 or nigel.griffiths@stmaryreigate.org
- Submission deadline 24th July 2023
- Shortlisting/confirmation of interview by 27th July 2023
- Interviews w/c 31st July 2023

Please note that the selection process – shortlisting and interviewing – will be led by Revd Richard Wilson who is currently on sabbatical but will be responding to your application at his earliest convenience on his return w/c 24th July 2023.